



CLARA'S COLLEGE OF EDUCATION

(Managed by : CHILDREN WELFARE CENTRE)

YARI ROAD, VERSOVA, MUMBAI - 400 061.

TEL.: 26365385, 26322003

Ref _____

Date _____

04/09/2021

Notice of the College Development Committee Meeting

A meeting of the College Development Committee will be held on **10/09/2021**, at **1.30 pm.** in the premises of Clara's College of Education, Yari Road Versova, Andheri West - Mumbai- 400063.

The following business will be transacted in the meeting.


1. To read and confirm last LMC Meeting minutes and do CDC meeting composition.
2. To welcome members in the CDC meeting composition.
3. To get revise fees approval for academic year 2021-2022.
4. To inform committee about admission changed procedure.
5. To bring to kind note to management about requirement of amenities for the college
6. Any other matter with the permission of the chairperson.

Date- **10/09/2021**

Place- Mumbai

Members: -

1. Mrs. Shabnam Kapoor – President of Children Welfare Center Management
2. Mr. Ajay Kaul - Hon. Gen Secretary Children Welfare Center Management
3. Prin. Dr. Ratnaprabha Rajmane – Prin. Clara's College of Education /IQAC Coordinator
4. Dr. Madhukar. Gitte- Educationist, Principal Clara's College of Commerce
5. Smt. Shaista Munshi - Member representative of Social Activist
6. Dr. Sunayana J. Kadle - Member representative of Research Expert, Prin. GSBS Smt. Surajba Collage of Education
7. Mrs. Rabia Gupta - Member representative of staff.
8. Mrs. Seema Singh- Member representative of staff
9. Mrs. Upasna Roy- HOD Member representative of staff.
10. Miss. Sunita Kamble - Member representative of Non-Teaching Staff
11. Miss. Kajal Kothari - Member representative of Students Council
12. Miss. Mayuri Avsar - Member representative of Students Council
13. Mr. Yogesh Bousker Member representative of Alumni


Principal

PRINCIPAL

Clara's College of Education
Yari Road, Versova,
Andheri (W), Mumbai - 400061.

Minutes of The Meeting of the College Development Committee Meeting Held on 10/09/2021 at 1.30 Pm. CWC College campus

The following points were discussed:

1 -To read and confirm last LMC Meeting minutes and do CDC meeting composition.

The minutes of the last LMC meeting were read and confirmed with the committee members, CDC meeting composition done as following chart.: -

Composition of College Development Committee Members Attendance.

Sr. No.	Designation Name of member
1	Mrs. Shabnam Kapoor – President of Management
2	Prin. Mr. Ajay Kaul - Hon. General Secretary
3	Prin. Dr. Ratnaprabha Rajmane – Prin. Clara’s College of Education, CDC and IQAC Coordinator.
4	Dr. Madhukar. Gitte- Educationist, Principal Clara’s College of Commerce
5	Smt. Shaista Munshi - Member representative of Social Activist
6	Dr. Sunayana J. Kadle - Member representative of from Research Section, Prin. GSBS Smt. Surajba Collage of Education
7	Mrs. Rabia Gupta - Member representative of staff.
8	Mrs. Seema Singh- Member representative of staff
9	Mrs. Upasna Roy- HOD Member representative of staff.
10	Miss. Sunita Kamble - Member representative of Non-Teaching Staff
11	Miss. Kajal Kothari - Member representative of Students Council
12	Mr. Pravin Deshmukh- Library In charge
13	Miss. Kajal Kothari - Member representative of Students Council Miss.
14	Mr. Yogesh Bousker Member representative of Alumni

2. To welcome members in the CDC meeting composition.

We have composed Clara's College of Education CDC committee as per the format given by the Maharashtra higher education office. We have taken care of inclusion of various areas expertise in our committee. Inclusion of Hon. Management Members, Educationist, Social Activist, Research Experts, IQAC, CDC coordinator, HOD of the staff, Alumni students, Student council members, Staff representative, non-teaching staff representative and Principal-ex officio secretary.

3. To get revise fees approval for academic year 2021-2023.

As per Shikshan Sulk Samitee fees for 2 years B.Ed. decided. At the time of registration for admission process college has declared it to government.

4. To inform committee about changed procedure of the admission.

This year's admission procedure is totally Computerized so admin staff should be trained in the ICT. Lots of document verification is big task in this year's admission procedure. As per CET rules admissions will take place in rounds. Every round procedure will be different. There will be 4 rounds for admission.

5. To bring to kind note to management about requirement of amenities for the college.
Our college was closed 4 years for some reasons, so as per need and requirement for college-computer, library books, Staff room, Classrooms Furniture for principal office etc. brought to kind note of management.

6. Any other matter with the permission of the chairperson.

Allotment of Subject and Coordinators of various committee duties given to the staff.
Meeting ended with the vote of thanks.



Dr. Ratnaprabha Rajmane

Principal

PRINCIPAL

Clara's College of Education

Yari Road, Versova,

Andheri (W), Mumbai - 400061.